

(to be considered for
approval at April 26
Senate meeting)

SENATE MINUTES
UM-ST. LOUIS
April 5, 1994
3:15 p.m. 126 J. C. Penney

The meeting was called to order at 3:16 p.m. Minutes from the previous meeting (held March 1, 1994) were approved as submitted.

Report from the Chairperson -- Stephen Lehmkuhle

The Chair reported on several activities at the March 31-April 1 meeting of the Board of Curators that were of particular interest to the campus. The Board approved our proposal to merge the UM-St. Louis School of Nursing with the Barnes College of Nursing, our plans to establish residence centers in St. Charles and Jefferson counties, and our request to offer the Bachelor of Fine Arts in Studio Art. The Board also ratified the revisions to the campus's bylaws which were endorsed by the Senate and approved in our January referendum.

President Russell informed the Curators that Governor Carnahan has tied this year's funding for higher education to the fate of the proposition on riverboat gambling. If the proposition is defeated, higher education will not receive some of the increases that had been promised. Within the next six months, a bond issue to fund capital improvements will be submitted to the voters. If approved, the bond issue will provide funding for the acquisition of property surrounding the campus--a purchase that is necessary in order to implement our Master Plan.

In other activities, the Board approved plans to build a new emergency room and facilities in Columbia and tabled a proposed new student conduct code for further revision. Some pension increases were approved, as were changes in retirement and endowment fund investments.

At the close of his report, the Chair announced that Dr. Janet Berlo (Art) has been selected to receive the 1994 Presidential Award for Outstanding Teaching. Dr. Berlo was warmly applauded by her Senate colleagues.

Report from the Chancellor -- Blanche Touhill

The Chancellor expressed satisfaction at the Board's approval of our proposed Bachelor of Fine Arts in Studio Art. She reminded senators that we will be cooperating with the community colleges to offer this degree. (The community colleges are to provide the initial two years of instruction.) The proposal will

now be forwarded to CBHE. Another new degree proposal, the Master's in Music Education, is awaiting action by CBHE.

The Chancellor also was gratified by the Board's receptiveness to our desire to offer academic programs in St. Charles and Jefferson counties. She reported that President Russell is working with CBHE to assign a consultant to study the need for UM-St. Louis to establish residence centers in those locations.

The Board's approval of the proposed merger of our School of Nursing with the Barnes College of Nursing will allow the campus to proceed with final arrangements, the Chancellor reported.

One other action item of note was the Board's approval of a new long-distance contract with AT&T.

Turning to the campus divisions, the Chancellor reported for Student Affairs that more than 400 reservations have been received for our annual Spring Open House. Hosted by the Admissions Office, the event is scheduled from 1:30 to 3:30 p.m. on April 10. On April 26, the Student Activities Office will host a reception for students presently enrolled in the Barnes College of Nursing.

For University Relations, the Chancellor reported that the Sun Microsystems Computer Corporation has donated equipment worth more than \$160,000 for the Computer Center Building. In all, approximately \$2 million in funds and equipment has been raised for the CCB. Other recent gifts include \$13,000 from Stanley and Lucy Lopata for the Engelmann Institute and \$7,500 from the Amoco Oil Foundation for Access to Success.

This year's Distinguished Speakers Series will draw to a close on April 19 with a presentation by John Graham, Chairman and Chief Executive Officer of Fleishman-Hillard. The Chancellor encouraged everyone to attend.

Chancellor Touhill announced that the annual Report to the Community will be held on May 25. She urged senators to take advantage of this opportunity to showcase the campus for our friends and supporters.

As part of our agreement to merge with the Barnes College of Nursing, the campus has committed to providing 240 living spaces by fall 1995. The Chancellor reported that efforts are being made to gain as much acceptance as possible in the community before construction bids are solicited.

The Chancellor has appointed a committee to oversee our health insurance plan. The Committee is chaired by Ms. Joan Rapp. A form is being developed so that those experiencing problems can bring them to the Committee's attention.

At the close of her report, the Chancellor yielded the floor to Dr. Lance LeLoup, who requested support for UMSLPAC and presented information on the organization's forthcoming membership meeting and reception.

Report from the Faculty Council -- Mark Burkholder

(see attached)

Report from the Intercampus Faculty Council -- prepared by Lois Pierce but read by Stephen Lehmkuhle in Dr. Pierce's absence

(see attached)

At the close of the report, Senator Martinich inquired if there has been any attempt by the IFC to open up meetings of the Curators that are held by conference call. The Chair explained that the IFC is informed of all meetings--except those held by the Executive Committee--and is permitted to listen in on conference calls. He pointed out that the Board has not yet resolved the question of how to deal with the press on these meetings. That determination will likely resolve our own situation, he said.

Report from the Student Government Association -- Charles "Andy" Masters

(see attached)

Report from the Executive Committee -- Stephen Lehmkuhle

The Chair reported that as a result of advice from the Executive Committee, he has decided to postpone the report of the Ad Hoc Senate Committee on Multiple-Level Participation in the Tenure and Promotion Process until the April 26 meeting.

Report from the Committee on Curriculum and Instruction -- Lawrence Friedman

On behalf of the Committee, Senator Friedman presented recommendations to approve a proposed new degree program (B.S. in Civil Engineering) and a proposed new minor (Minor in Environmental Engineering Science). Senator Martinich expressed support for these proposals and inquired if UM-St. Louis Business School faculty will teach some of the courses. Dean Darby was open to this possibility for the future but reported that present plans are for the courses to be taught by Washington University faculty who have appointments at UM-St. Louis. Both proposals were then approved by the Senate.

Senator Friedman presented proposals to change degree requirements for:

1. B.A. in French
2. B.A. in German
3. B.A. in Spanish

(Senator Zarucchi clarified for Senator Harris that students are not required but rather are advised to take 15 hours of electives from specified areas.)

4. B.A. in Philosophy
5. M.Ed. -- Emphasis in General Counseling
6. M.Ed. -- Emphasis in Elementary School Counseling
7. M.Ed. -- Emphasis in Secondary School Counseling
8. M.S.N.
9. B.S.B.A.

All proposed changes in degree requirements were approved by the Senate.

Senator Friedman presented proposed changes to the Minor in Philosophy and the Photographic Studies Certificate, both of which were approved by the Senate.

Following lengthy debate, the Senate amended and adopted a reworded Bulletin statement of the graduate grading policy (see attached). Amendments were prompted by concern for a clear statement that faculty teaching graduate courses have complete discretion in assigning grades and may choose to assign only full-letter grades, full-letter grades with the complete array of increments, or any combination of full-letter and incremental grades. Senator Martinich stressed that all of these options are available to faculty as the result of the campus policy previously adopted by the Senate. Other amendments reflected a desire to paraphrase the procedure regarding grades lower than C-.

Explaining that grade modification covers only D and F grades, Senator Friedman presented the Committee's recommendation to change from C to C- the minimum grade necessary to satisfy the prerequisite requirement of courses. Without this change, a student who receives a C- in a prerequisite course would be unable to proceed to the next course or to repeat the prerequisite course and modify his/her previous grade.

Senator Friedman verified for Senator Martinich that current minimum letter-grade prerequisites would be automatically changed in the Bulletin to C- and that units wishing to use a letter-grade prerequisite other than C- would have to submit paperwork. Senator Friedman noted that these units must understand that they may be creating problems for their students.

Senator Travers expressed concern about a State Board requirement for teacher certification that calls for a C or better in professional education courses. He asked if a decision could be postponed until the next meeting. Senator Friedman said it could not.

The Chair confirmed for Senator Ash that a minimum grade point average is required for some courses and that letter-grade prerequisites and grade point average requirements are distinct.

The Senate voted (with some dissent) to approve the change from C to C-, and Senator Friedman announced that the Committee will return with Bulletin text at the April 26 meeting.

Senator Travers asked if proposal forms are necessary for each instance where the C prerequisite would be retained. Senator Burkholder suggested that a list should suffice.

Senator Friedman called attention to the transfer of pre-Engineering courses from the Physics and Astronomy section to the Engineering section of the Bulletin. He also noted the numerous course actions effected by the Committee.

Report from the Committee on Computing -- James Tierney

On behalf of the Committee, Senator Tierney presented the following recommendation:

Given that many UM-St. Louis faculty do not have access to basic computer hardware and software, the UM-St. Louis Administration is encouraged to develop a rate-based fund to provide state-of-the-art personal computer hardware and software, as well as instruction and support, to faculty on an annual basis. Such a fund should allow for increases in OCNS staff to support faculty computing on all levels.

The Chancellor said she is unopposed to this recommendation. She explained that student computing fees provided funding for open labs, student assistants, and service and repair of equipment. The plan is to replace computers on a five-year cycle. She commented on the importance of the gifts the campus has received for the Computer Center Building and noted that UM is requiring us to be networked. She expressed hope that the campus can be fully networked within three or four years. She reiterated the goal to have a computer on every faculty member's desk and assured senators that this goal includes maintenance and repair, software, staff support, etc. The Chancellor said she has been quoted a cost of approximately \$500,000 (rate). She said she hasn't yet decided on the source of the funding. Progress is being made, she said, but time will be needed.

Senator Harris opposed the Committee's recommendation, cautioning of the danger of approving piecemeal items requiring funding. We have many needs, he said, and we do not know what would have to be sacrificed to satisfy this recommendation. Senator Burkholder agreed on our plethora of needs and remarked that the Senate Budget and Planning Committee should be the campus's venue for evaluating requirements for funding.

At the close of the discussion, the recommendation was approved by the Senate.

Report from the Ad Hoc Committee on Research and Publication --
Susan Feigenbaum

(see attached)

Report from the Committee on Recruitment, Admissions, Retention,
and Student Financial Aid -- Edward Andalaft

(see attached)


Senator Andalaft reported the Committee's concern about deficiencies in the Financial Aid Office and expressed hope that the Administration will regard the needs in this area with the same seriousness as our need for computing.

Chancellor Touhill said she is aware of both the personnel and the space issues. She assured Senator Burkholder that the Barnes program will be totally self-sufficient.

Senator Peck moved to support the recommendations of the Committee. The motion was approved.

Completing the business at hand, the Senate adjourned at 4:35 p.m.

Respectfully submitted,


Jeanne Morgan Zarucchi
Acting Secretary

Attachments: Report from the Faculty Council
Report from the Intercampus Faculty Council
Report from the Student Government Association
Graduate grading policy statement adopted by the
Senate
Report from the Ad Hoc Committee on Research and
Publication
Report from the Committee on Recruitment,
Admissions, Retention, and Student Financial Aid

REPORT TO THE SENATE FROM THE FACULTY COUNCIL

April 5, 1994

At its last meeting on March 17, the Faculty Council voted to recommend to the Rules Committee of the Graduate Council that it continue to support its proposal to the Graduate Council outlining the meaning of the Graduate Dean's "approval" of graduate dissertations and theses and that it recommend that proposed changes in the rules/by-laws of the Graduate School require a mail ballot with 50% plus one vote from the graduate faculty necessary for approval.

The Faculty Council's review of selected administrators for 1994 has been completed and I want to thank all faculty who participated in the evaluation process. I am scheduling a meeting with Chancellor Touhill to discuss the results and then will try to schedule meetings with each of the other administrators who were evaluated.

Associate Vice President Ken Hutchinson met with the Council to discuss plans to provide adjustments to the pensions of retired faculty and staff. He is guardedly optimistic that the Board of Curators will approve a retroactive adjustment this year and support a policy for regular adjustments in the future.

Joann Westbrook will meet with Faculty Council at its April meeting to report on how the new health plan is working.

Mark Burkholder

Presiding Officer

Inter-campus Faculty Council
March 28, 1994

The IFC discussed a variety of issues carried over from past meetings. The policy related to extension of the probationary period for family and medical reasons was approved and has been signed by the President. The hazardous waste defense and protection changes have been approved by the Board and will be incorporated into the Collected Rules and Regulations. The position paper on "The Infrastructure Requirements of a Research University" is nearing completion and should be approved by IFC at one of its next two meetings. At that time it will be shared with the President and the Board. A copy of the draft can be obtained from any IFC member.

President Russell was asked to clarify his position on the tenure process and the need for consistent guidelines across the campuses. He has changed the function of his system-level committee which last year advised him on problem cases. This year the committee will be reviewing cases for procedure. He's interested in the process, particularly the quality of the process on each campus. He will use information from his committee to help him evaluate how each chancellor is doing. What this means is that the President will not reverse any of the Chancellors' decisions.

We briefly discussed +/- grading and the implications the changes will have.

The President was asked about a policy that allows negotiated early retirements. It was asked if these were in place to get rid of non-productive faculty. President Russell explained that this policy was used for faculty close to retirement who had medical problems. He said it allowed the University to be as humane as possible when faculty were unable to teach and not yet eligible to retire.

Instructional

The Institute for ^A Development was discussed. This group will be deciding what information and programs the University will be sending out. They will be judging quality and other matters. The Institute will help implement the Board's decision to provide support for the integration of technology into instruction.

In his report to the group, President Russell expressed his satisfaction with the way the University's budget has been moving through the Legislature. It's a better budget than we've had in some time.

The Board now has five strategic objectives: people, programs, cooperation, technology, and funding. The University will report at each meeting how it is doing in these areas. The Board also approved using sick days for family members. Previously staff could only use four days for family, now all 12 days may be used for family illness.

The President expressed his concern about the Hancock 2 legislation which, if passed, would cost the University \$45 million.

The next meeting is planned for May 10.



UNIVERSITY OF MISSOURI-ST. LOUIS

Student Government Association

Office of the President
and Vice President

262 University Center
8001 Natural Bridge Road
St. Louis, Missouri 63121-4499
Telephone: (314) 553-5105

Andy Masters
Senate Report
4/5/94

Last week the Student Government Association hosted a week of programs titled "State of the Nation '94: The Student Perspective."

We were very pleased and proud of the outcome of the week's proceedings which included programs by Buzz Westfall, James Talent, and our distinguished panel who discussed the progress of the Clinton administration.

I would just like to briefly extend thanks to those who helped SGA during last week which included the offices of University Relations, Public Affairs, Communications.

SGA Elections for the 1994-95 school year

I was excited to see that student involvement on the campus governance level is very much on the rise. Not only were there the limit of 25 University Student Senators elected, but 4 separate parties have already filed for SGA President and Vice-President. Those elections will take place on April 13&14, 1994- but they won't officially take my job until July 1st.

As for as Upcoming projects for our administration

1. Helping the Office of Student Activities- School of Nursing, UMSL Fraternity on the patio April 26, from 7-9.
2. Helping promote Mirthday April 20th sponsored by UPB.
3. Univ. Cntr. Expansion process get back off of the ground. Very important issue to those involved in Student Gov't this year.

Next SGA meeting

Tomorrow JCP 126 2:00pm, final meeting of the year-- "Meet the Candidates" & some important by-law revisions.

PROPOSAL TO CHANGE BULLETIN STATEMENT REGARDING GRADING POLICY (Graduate)

Current version: (p. 37 of 1993-94 Bulletin, under "Grades"):

Grades

A grade of A is assigned 4 points; B, 3 points; C, 2 points, and F, no points. Because the Graduate School does not recognize a D grade for a graduate student enrolled in a course carrying graduate credit, the Registrar's Office will attach to each class roll list for 300-level courses where graduate students are enrolled a note such as the following: "According to the regulations of the Graduate School, grades of D and F are equivalent. Graduate students are identified on the attached class roll by the code number 6 in the column marked 'Division'. Earned grades of D for these students should be recorded as F."

Proposed revision:

Grades

Instructors teaching graduate courses have complete discretion in ^{assigning grades.} ~~using the full letter grading system or the plus/minus grading system.~~ Point assignments for grades are as follows:

A	=	4.0
A-	=	3.7
B+	=	3.3
B	=	3.0
B-	=	2.7
C+	=	2.3
C	=	2.0
C-	=	1.7
F	=	0
EX	=	Excused
DL	=	Incomplete

~~Because~~ The Graduate School does not recognize a D grade for a graduate student enrolled in a course carrying graduate credit. ~~the Registrar's Office will attach to each class roll list for 300-level courses where graduate students are enrolled a note such as the following:~~ "According to the regulations of the Graduate School, grades of D and F are equivalent. Graduate students are identified on the attached class roll by the code number 6 in the column marked 'Division'. ~~Earned grades below C on a full letter grading system or below C on a plus/minus grading system should be recorded as F for graduate students.~~" lower than C- are recorded as F.

[Note: The two succeeding paragraphs in Bulletin which discuss the unavailability of the S/U option and delayed grades will remain as currently written.]

ROUTING:

Academic Affairs db / 1-25-94
Graduate School APW / 2-5-94
Senate C&I Jma / 3-3-94
Approved by Senate Jma / 4-5-94
Academic Affairs _____ / _____

The Winter panel of the Senate ad-hoc Committee on Research and Publication met and reviewed a total of 47 requests for \$363,837 in research support. 25 applications (53%) received funding; a total of \$124,504 (34% of requests) was allocated.


Summer stipend requests totaled 36% of dollars requested and accounted for 11% (\$13,750) of dollars awarded.

Research leave requests totaled 21% of dollars requested and accounted for 17% (\$21,288) of dollars awarded.

Travel requests totaled 10% of dollars requested and accounted for 18% (\$22,052) of dollars awarded.

Equipment/Supplies totaled 16% of dollars requested and accounted for 25% (\$30,675) of dollars awarded.

Research Assistants totaled 17% of dollars requested and accounted for 30% (\$36,739) of dollars awarded.


Susan Feigenbaum
April 1, 1994

REPORT OF THE SENATE COMMITTEE ON RECRUITMENT, ADMISSIONS, ETC.

March 21, 1994

The Committee wishes to bring to the attention of the Senate and the Faculty as a whole serious difficulties in staffing and space resources of the Student Financial Aid Office, and the effect that proposed new programs and policies will have on that office.

Changes in federal loan programs, and UM tuition increases have substantially increased the work load of the Student Financial Aid Office over the past year. Information provided to the Committee by that office indicates that (as of February 21, 1994) the total loan dollar volume has increased 67% and the total number of loan applications has increased 39% over the preceeding year. As a result, processing time for student loans peaked at 8 weeks during late August, September, and October (a 2 week increase over 1992-93). Ideally the maximum loan processing time should be no more than four weeks. An additional 2 week increase in peak processing time is expected in the Fall Semester, 1994. This delay creates hardships for students who rely on loan funds to pay their university fees and living expenses, and can have a serious impact on their academic performance.

In spite of the provision of two additional staff hired in 1991, the Financial Aid Office still has inadequate staff for the advising of students. In addition, the lack of space makes it impossible to offer privacy for students being advised and interviewed concerning their financial aid needs and applications. Comparison of staffing of financial aid offices throughout the UM System indicates clearly the inadequacy of support of our financial aid program (see attached table).

Clearly students are unhappy about this situation, especially when our resources are compared with the facilities and resources provided by other institutions, not only within the UM System but also in the community colleges (particularly Meramec).

As bad as the present situation is, future developments, both planned and authorized, will make the situation much worse in the coming years unless additional resources are provided. The planned merger with Barnes College of Nursing will create a demand for financial aid services at the Barnes Hospital site (since 75% of the students at Barnes College receive financial aid). A similar need will arise if the university proceeds to develop satellite campuses in St. Charles County (and possibly Jefferson County), since students at each of these sites will also expect the same level of financial aid services as are available on the main campus.

An additional drain on our financial aid resources will

result from the fact that the university has been approved to participate in the new Federal Direct Loan Program, beginning July 1, 1995. Participation of all UM campuses was mandated by President Russell. This program, described by our Financial Aid Office as the biggest challenge to financial aid offices in 20 years, eliminates the banks from the loan process. As a result, work and services presently performed by banks will be handled by the financial aid office. In order to manage this additional responsibility, the Financial Aid Office has submitted a proposal for additional space, staff, E & E budget, and equipment. The status of this proposal is not known at this time.

The Committee wishes to emphasize that the present campus administration has taken steps over the years to address the problems described above. However, it is felt that the university community as a whole needs to be made aware of the challenges which the expanding mission of the university presents to our financial aid program, the impact current deficiencies have on our recruitment and retention of students, and the need for additional resources, especially in the areas of staffing and space, to address these problems.

COMPARISON OF STAFFING AND PROCESSING VOLUME
UNIVERSITY OF MISSOURI SYSTEM

<u>CAMPUS:</u>	<u>Columbia</u>	<u>Kansas City</u>	<u>Rolla</u>	<u>St. Louis</u>	<u>Total</u>
FS93 Headcount	22,225	9,858	5,681	15,411	53,175
FS93 FTE	18,406	6,560	4,655	8,412	38,033
Need-Based Aid Recipients 92-93	8,469	3,394	1,958	3,012	16,833
STAFFING:					
Total	29	19	7	9	64
Professional	16	13	3	6	38
Clerical	13	6	4	3	26
APPLICATIONS PROCESSED:					
3/17/93-2/22/94	23,802	10,217	5,898	13,344	53,261
AUTOMATED+ LOAN RECORD TRANSMISSIONS					
6/93-11/93:	22,132	6,149	0*	8,317	36,598
LOAN APPS. PROCESSED FOR 93/94 (SST):					
	16,000	4,500	2,500	5,000	28,000

+ Transmissions to guaranty agencies to certify, correct and change loan records. One student loan may require 2-4 transmissions.

* Rolla does not participate in the automated loan process.